



# BOARD OF INTERMEDIATE & SECONDARY EDUCATION ABBOTTABAD

Murree Road Abbottabad Phone No. 0992-391050, 0992-392014-222 Fax No. 0992-392011 Visit: [www.biseatd.edu.pk](http://www.biseatd.edu.pk)

No. Acad/46/Enroll-9<sup>th</sup>/BISE-A/ 1077

Dated: May 25, 2023

## ENROLLMENT NOTIFICATION

It is hereby notified for general information of all concerned that schedule of online enrollment for class 9<sup>th</sup> for Academic Session 2023-2024 is as under.

CATEGORY	WITH NORMAL FEE		WITH LATE FEE		WITH DOUBLE FEE	
	From	To	From	To	From	To
	01-06-2023	08-09-2023	09-09-2023	25-09-2023	26-09-2023	09-10-2023
GOVERNMENT & PRIVATE INSTITUTIONS	Rs. 400/- Per Student (Enrollment 300 + Sports 100)		Rs. 550/- Per Student		Rs. 700/- Per Student	

1. Institution needs to log on to Board's website [www.biseatd.edu.pk](http://www.biseatd.edu.pk) for enrollment through online module. **Institutions are also required to download/print enrollment and submit a hard copy of same in Registration Section alongwith original receipt within prescribed dates. In case of delay, late fee will be charged. (For details or query please contact 0992-392727 during office hours).**
2. No Enrollment return will be accepted after 09-10-2023 in case of Regular Students. However a penalty @ Rs. 30/- per day per student alongwith late fee shall be charged subject to provision of Admission Withdrawal Register upto 06-12-2023.
3. Particulars of student(s) Name, Father Name, Date of Birth, Admission Number, Date of admission etc must be in conformity with **ADMISSION WITHDRAWAL REGISTER**. Any cutting, overwriting, erasing and alteration in above particulars of student(s) will not be accepted. However, in case of correction in above stated particulars fee @ Rs. 1000/- and change of groups, subjects fee @ Rs. 700/- per student will be charged.
4. The minimum age at the time of enrollment of a candidate will be more then 12 years. The minimum calculation level for date of birth is 31/03/2011.
5. **No institution is allowed to entertain a migrating candidate under any circumstances without having original migration certificate issued by BISE concerned.**
6. School to School Migration (Local Migration) will not be allowed under any circumstances after 31-12-2023.
7. It is important to note that enrollment is allowed only once before admitting a student it must be ensured that he/she is already not enrolled with BISE Abbottabad. If a candidate is already enrolled with this Board and he/she seeks re-admission for such students, there is no need of fresh enrollment and no new enrollment number shall be allotted to the re-admitted students.
8. If an already enrolled student seeks admission in any other institution then, he/she must apply to the Board for Local Migration Certificate if otherwise eligible.
9. School Leaving Certificate (SLC) may not be issued to student seeking local migration until and unless Local Migration is allowed by the Competent Authority of Board.

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10. Those students migrating from other Boards for enrollment with BISE Abbottabad will produce verified DMC and attested copy of School Leaving Certificate (SLC) from institution concerned along with original migration certificate at the time of enrollment.
11. The Heads of Government Institutions are required to deposit Annual Renewal/Affiliation fee on prescribed bank slip along with covering letter attached duly signed by Principal of concerned institution (available at BISE website).
12. The Heads of Private Institutions are required to deposit Annual Renewal/Affiliation fee for Academic Session 2023-2024 along with prescribed renewal form (available at BISE website).
13. Enrollment of only those institutions will be accepted who are duly registered with Khyber Pakhtunkhwa Private Schools Regulatory Authority (KP-PSRA). Furthermore, private institutions must submit registration renewal letter for the Academic Session 2023-2024 issued by KP-PSRA and in case of non-availability of letter, enrollment of such institutions will not be accepted.
14. An institution must get **CLEARANCE** from Academic Section of BISE Abbottabad regarding outstanding dues if any and in case, there are any outstanding dues then; enrollment will not be entertained by this office under any circumstances.

### **RATES OF ANNUAL RENEWAL/AFFILIATION FEE**

S. NO	CATEGORY OF SCHOOL	ANNUAL RENEWAL FEE
1.	Government High School	Rs. 500/-
2.	Government Higher Secondary School	Rs. 800/-
3.	Private High School	Rs. 8000/-
4.	Private Colleges	Rs. 10000/-


15. The Heads of institutions are directed to collect fee and other charges from student(s) at the end of every month; otherwise complaint of institution regarding fee and other charges against the student(s) at the time of migration to the other institution/Board shall not be entertained.
16. The above rules/directives are subject to change, if any, issued by the Competent Authority.

.....Sd.....  
Chairman  
BISE Abbottabad

### **Endst No & Date Even:**

A copy is forwarded for information to the:

1. PS to Secretary E&SE Department Block "A" Civil Secretariat Peshawar.
2. Chairman BISE Bannu, D. I. Khan, Kohat, Malakand, Mardan, Peshawar, Swat.
3. District Education Officer (M/F) District Abbottabad, Battagram, Haripur, Lower Kohistan, Upper Kohistan, Kolai Palas, Mansehra & Torghar.
4. Managing Director, Khyber Pakhtunkhwa Private School Regulatory Authority, House No. 18 E, Jamal-ud-din Afghani Road, University Town Peshawar.
5. All the Heads of Government/Private Institutions of Hazara Division.
6. PS to Chairman BISE Abbottabad.
7. PA to Secretary BISE Abbottabad.
8. PA to Controller of Examinations BISE Abbottabad.
9. All the Section Heads BISE Abbottabad.
10. Notice Board BISE Abbottabad.
11. Official Website.

  
Secretary  
BISE Abbottabad



# BOARD OF INTERMEDIATE & SECONDARY EDUCATION ABBOTTABAD

Murree Road Abbottabad Phone No. 0992-391050 & Fax No. 0992-392012 Visit: [www.biseatd.edu.pk](http://www.biseatd.edu.pk)

No. Acad/46/NTF/BISE-A/1078

Dated: May 26, 2023

## AFFILIATION NOTIFICATION

It is hereby notified for the general information of all concerned that, Renewal in Affiliation granted to Private Schools/Colleges within the jurisdiction of BISE Abbottabad for the Academic Session 2022-2023 has expired.

The Private Schools/Colleges are required to apply for Renewal in Affiliation for the Academic Session 2023-2024 as per below requirements.

1. Registration letter from KP-PSRA for the Academic Session 2023-2024 is mandatory for all the Private Schools/Colleges.

Affiliation Form complete in all respect alongwith original fee receipt. (Affiliation Form is available on Board's Official website <https://biseatd.edu.pk/downloads.php>).

2. All the Private Schools/Colleges should ensure that, renewal in affiliation must be submitted in Academic Section before June 30, 2023.

### ANNUAL RENEWAL/AFFILIATION FEE

S. NO	CATEGORY	LEVEL	FEE
1.	PRIVATE	SSC	Rs. 8000/-
2.	PRIVATE	HSSC	Rs. 10000/-

*It is pertinent to mention that:*

- Registration granted to a School/College by KP-PSRA for a particular session expires on March 31<sup>st</sup> of every year and affiliation shall also expire on the same date.*
- Enrollment/Registration of students for class 9<sup>th</sup> & 1<sup>st</sup> year of only those Schools/Colleges will be accepted who have been duly registered and affiliated for Academic Session 2023-2024 by KP-PSRA & BISE Abbottabad respectively.*

For any query in this regard, feel free to contact at 0992-391050 during office hours.

.....Sd.....  
**CHAIRMAN**  
BISE Abbottabad

Endst No. & Date Even:

A copy is forwarded for information to the:

1. All Heads of Affiliated Private Educational Institutions within jurisdiction of BISE Abbottabad.
2. MD KP-PSRA, House No. 18-E, Jamal Ud Din Afghani Road, University Town, Peshawar.
3. PS to Secretary E&SED Block "A" Civil Secretariat Peshawar.
4. All Section Heads, BISE Abbottabad.
5. Computer Programmer with the request to upload on official website.
6. PS to Chairman BISE Abbottabad.
7. PA to Secretary BISE Abbottabad.
8. PA to Controller of Examinations BISE Abbottabad.
9. Notice Board BISE Abbottabad.

  
**SECRETARY**  
BISE Abbottabad

# بورڈ آف انٹرمیڈیٹ اینڈ سکیئنڈری ایجوکیشن ایبٹ آباد

## ہدایات برائے انرولمنٹ 9th کلاس 2023-2024

- 1- انرولمنٹ فارم کے پرنٹ لینے کے بعد تمام ڈیٹا اچھی طرح دوبارہ سے داخلہ خارج رجسٹر کے ساتھ چیک کرنے کے بعد پرنسپل سے تصدیق کرائیں اور پرنسپل انرولمنٹ فارم پر قلم وغیرہ سے کسی قسم کی ترمیم نہ کریں۔ بصورت دیگر فی درستی مقررہ فیس جمع کرانی ہوگی۔
- 2- تصویر کی سائز "1"x1" (انچ) رکھیں۔ تصویر معیاری اور نیلے بیک گراؤنڈ میں بنائیں۔
- جماعت نہم انرولمنٹ فارم (Landscape) اور A4 سائز (سفید) کاغذ پر پرنٹ کریں۔ جبکہ انٹرمیڈیٹ (گیارہویں جماعت) کی پرنٹ Light Blue کاغذ پر پرنٹ کریں۔
- 3- پرائیویٹ سکولز بچوں اور بچیوں کی فیس الگ الگ رسید پر جمع کرائیں۔ انرولمنٹ فارم اور فیس (اصل بینک رسید) رجسٹریشن سیکشن میں مقررہ تاریخ تک جمع نہ کرنے کی صورت میں لیٹ فیس عائد ہوگی۔
- 4- ایسے طلباء جو سال پچھلے آخری تین سال میں مکمل فیل ہوئے ہیں (یا ان کو انرولمنٹ / رجسٹریشن نمبر الاٹ ہو گیا ہو) وہ جماعت نہم میں صرف ایک مرتبہ ریگولر داخلے کے اہل ہیں بشرطیکہ انھوں نے اس کے بعد ایبٹ آباد بورڈ سے یا کسی دوسرے بورڈ سے کوئی امتحان نہ دیا ہو اگر ایسے طلباء و طالبات کسی دوسرے سکول سے آئے ہیں تو ان کو لوکل مائیگریشن کے بغیر داخلہ نہ دیں نیز ان کی نئی انرولمنٹ نہ کریں بلکہ ان کا پرانا انرولمنٹ نمبر برقرار رہے گا۔ کیونکہ انرولمنٹ صرف ایک دفعہ ہوتی ہے۔
- 5- جو طلباء و طالبات جماعت نہم میں داخلہ لے رہے ہیں یا جماعت نہم میں مکمل فیل ہیں اور دوبارہ داخلہ لے رہے ہیں اور مضمون / گروپ تبدیل کرنا چاہتے ہیں وہ پرنسپل سے تصدیق شدہ درخواست / ڈی ایم سی کی فوٹو کاپی بمع مضمون / گروپ تبدیلی فیس -/Rs700 رجسٹریشن سیکشن میں جمع کرائیں۔
- 6- جماعت نہم کے پاس یا پروموٹ طلباء و طالبات جماعت نہم میں دوبارہ داخلے کے اہل نہیں ہیں۔
- 7- دوسرے بورڈز سے آئے ہوئے طلباء و طالبات کو اصل مائیگریشن کے بغیر داخلہ اور (آن لائن رجسٹریشن) کسی صورت نہ کریں۔ ایسے طلباء و طالبات اصل مائیگریشن اور ڈی ایم سی کی کاپی فراہمی کے بعد مقررہ تاریخ تک ایبٹ آباد بورڈ سے رجسٹریشن کرانا لازمی ہے۔ مائیگریشن یعنی دوسرے بورڈ سے آئے ہوئے طلباء کی انٹری سب سے آخر میں علیحدہ بیج پر پرنٹ کریں۔
- 8- نام، ولدیت، تاریخ پیدائش، فوٹو یا مضمون میں درستی کیلئے درجہ ذیل کاغذ لگائیں۔ (کورنگ لیٹر، داخلہ خارج رجسٹر، انرولمنٹ / رجسٹریشن لسٹ اور DMC کی مصدقہ فوٹو کاپی)
- 9- بورڈ میں رجسٹریشن / انرولمنٹ لسٹ جمع کرانے کے بعد نام، مضمون یا دیگر کوئی بھی درستی کرنی ہو تو متعلقہ فیس -/Rs1000 الائیڈ بینک میں جمع کر کے اور بینک رسید لگائیں۔

رجسٹریشن سیکشن رابطہ نمبر