



BOARD OF INTERMEDIATE & SECONDARY EDUCATION ABBOTTABAD

Murree Road Abbottabad Phone No: 0992-391050, 0992-392014-222 Fax No: 0992-392011 Visit: www.biseatd.edu.pk

No. Acad/46/Enroll-9th/BISE-A/966.

Dated: August 23, 2021

ENROLLMENT NOTIFICATION

It is hereby notified for the general information of all concerned that schedule of enrollment for class 9th for Academic Session 2021-2022 is as under.

CATEGORY	WITH NORMAL FEE		WITH LATE FEE		WITH DOUBLE FEE	
	From	To	From	To	From	To
	25-08-2021	07-10-2021	08-10-2021	21-10-2021	22-10-2021	11-11-2021
GOVERNMENT INSTITUTIONS	Enroll + Sports (170+50) = Rs. 220/- Per Student		Late Fee of Rs. 50/- (220+50 = Rs. 270/-)		Double Late Fee of Rs. 100/- (220+100 = Rs. 320/-)	
PRIVATE INSTITUTIONS	Enroll + Sports (220+50) = Rs. 270/- Per Student		Late Fee of Rs. 50/- (270+50 = Rs. 320/-)		Double Late Fee of Rs. 100/- (270+100 = Rs. 370/-)	

تمام تعلیمی اداروں کو مطلع کیا جاتا ہے کہ انرولمنٹ اور سپورٹس کی فیس ادارے کے نام پر علیحدہ علیحدہ رسیدوں پر جمع کروائیں۔

- All the Institutions have to log on to the Board's website www.biseatd.edu.pk for online enrollment module. For details contact 0992-392727, 0992-390153 and 0314-5000363 during office hours.
- Institutions are also required to download/print enrollment of the institution and submit a hard copy of the same in Registration Section alongwith original receipt within the prescribed dates. In case of delay, late fee will be charged.
- No Enrollment return will be accepted after **11-11-2021** in case of Regular Students.
- Particulars of student(s) Name, Father Name, Date of Birth, Admission Number, Date of admission, groups, subjects etc must be in conformity with **ADMISSION WITHDRAWAL REGISTER/FORM-B**. Any cutting, overwriting, erasing and alteration in above particulars of student(s) will not be accepted.
- Candidates having attained the age of 14 Years would be eligible for appearing in the SSC Part-1 (9th) Annual Examination 2022. The minimum calculation level for date of birth is **31/03/2008**.
- No institution is allowed to entertain a migrating candidate under any circumstances without having original migration certificate issued by BISE concerned.
- School to School Migration (Local Migration) will not be allowed under any circumstances after **31-12-2021**.
- To avoid double enrollment, it is important to note that enrollment is allowed only once. Before admitting a student it must be ensured as to whether he/she is already enrolled with BISE Abbottabad or otherwise. If a candidate is already enrolled with this Board and he/she seeks re-admission in another institution, he/she must apply to the Board for Local Migration Certificate if otherwise eligible.
Student who gets re-admission in an Institution, for such students their old/previous enrollment Number shall be used for future correspondence with BISE Abbottabad. No new enrollment Number shall be allotted to the re-admitted student. Therefore their names must not be sent with the enrollment of fresh candidates. While at the time of admission, their admission forms are sent to the Board by mentioning their old/previous enrollment Number.
- School Leaving Certificate (SLC) may not be issued to student seeking local migration until and unless Local Migration is allowed by the Competent Authority of Board.

10. Those students migrating from other Boards for enrollment with BISE Abbottabad will produce verified DMC and attested copy of school leaving certificate (SLC) from institution concerned alongwith original migration certificate at the time of enrollment.
11. The Heads of institutions are directed to collect fee and other charges from the student(s) at the end of every month; otherwise the complaint of institution regarding fee and other charges against the student(s) at the time of migration to the other institution/Board shall not be entertained.
12. The Heads of Government Institutions are required to deposit Annual Renewal/Affiliation fee on the prescribed bank slip along with covering letter attached duly signed by Principal of the concerned institution.
13. Private Institutions are required to deposit **Annual Renewal/Affiliation** fee for Academic Session **2021-2022** alongwith prescribed renewal form (available at BISE website).
14. Enrollment of only those institutions will be accepted who are duly registered with the Khyber Pakhtunkhwa Private Schools Regulatory Authority. Furthermore, private institutions are must submit registration/renewal letter for Academic Session **2021-2022** issued by the Private Schools Regulatory Authority Government of Khyber Pakhtunkhwa and in case of non-availability of letter, enrollment of such institutions will not be accepted.
15. An institution must get **CLEARANCE** from Academic Section of BISE Abbottabad regarding outstanding dues if any and in case, there are any outstanding dues then; enrollment will not be entertained by this office under any circumstances.

RATES OF ANNUAL RENEWAL/AFFILIATION FEE

S. NO	CATEGORY OF SCHOOL	ANNUAL RENEWAL FEE
1.	Government High School	Rs. 300/-
2.	Government Higher Secondary School	Rs. 600/-
3.	Private High School	Rs. 5000/-
4.	Private Colleges	Rs. 7000/-

16. The schedule for enrollment of **Private Students** for Academic Session 2021-2022 will be notified in SSC Examination Notification. (**Enrollment Fee = Rs. 170/- Per Student**).
17. The above rules/directives are subject to change, if any, issued by the Competent Authority.

.....Sd.....
Chairman
BISE Abbottabad

Endst No & Date Even:

A copy is forwarded for information to the:

1. PS to Secretary E&SE Department Block "A" Civil Secretariat Peshawar.
2. Chairman BISE Bannu, D. I. Khan, Kohat, Malakand, Mardan, Peshawar, Swat.
3. District Education Officer (M/F) District Abbottabad, Battagram, Haripur, Kohistan, Mansehra & Torghar.
4. Managing Director, Khyber Pakhtunkhwa Private School Regulatory Authority, House No. 18 E, Jamal-ud-din Afghani Road, University Town, Peshawar.
5. All the Heads of Government/Private Institutions of Hazara Division.
6. PS to Chairman BISE Abbottabad.
7. PA to Secretary BISE Abbottabad.
8. PA to Controller of Examinations BISE Abbottabad.
9. All the Section Heads BISE Abbottabad.
10. Notice Board BISE Abbottabad.
11. Official Website.


Secretary
BISE Abbottabad



بورڈ آف انٹرمیڈیٹ اینڈ سیکنڈری ایجوکیشن ایبٹ آباد

ہدایات برائے انرولمنٹ 9th کلاس 2021-2022

- 1۔ تمام طلباء و طالبات کا بائیوڈیٹا (نام، ولدیت، تاریخ پیدائش، مضامین اور تصویر وغیرہ) سکول ریکارڈ کے مطابق درج کریں انرولمنٹ فارم پر پن سے کوئی کٹنگ وغیرہ نہ کریں۔
- 2۔ عمر کی کم سے کم حد 14 سال ہے لہذا جن طلباء کی تاریخ پیدائش 31-03-2008 ہے ان کی انرولمنٹ بھیجی جاسکتی ہے۔
- 3۔ انرولمنٹ فارم پر تصاویر سکیں کر کے لگائیں اور پھر اصل بنک رسید کے ساتھ مقررہ تاریخ تک رجسٹریشن سیکشن میں جمع کرائیں۔
- 4۔ اگر بنک میں فیس جمع کر دی ہو لیکن مقررہ تاریخ تک انرولمنٹ فارم رجسٹریشن سیکشن میں جمع نہ کیے ہو تو لیٹ فیس عائد ہوگی۔
- 5۔ بچوں اور بچیوں کی فیس الگ الگ رسید پر جمع کرائیں۔
- 6۔ لوکل مائیگریشن، فیل اور کینسل کرانے والے جن طلباء کی انرولمنٹ پہلے سے بورڈ میں ہو چکی ہو ان کی انرولمنٹ دوبارہ نہ بھیجیں۔ کیونکہ انرولمنٹ صرف ایک دفعہ ہوتی ہے۔
- 7۔ جو طلباء و طالبات کلاس 9th میں داخلہ لے رہے ہیں یا کلاس 9th میں فیل ہیں اور دوبارہ داخلہ لے رہے ہیں اور مضمون / گروپ تبدیل کرنا چاہتے ہیں وہ پرنسپل سے تصدیق شدہ درخواست بمع مضمون / گروپ تبدیلی فیس -/Rs.1000 رجسٹریشن سیکشن میں جمع کرائیں۔
- 8۔ جو طلباء سال 2019، 2020 اور 2021 میں مکمل فیل ہوئے ہوں یا انھوں نے اپنا رزلٹ کینسل کر دیا ہو وہ 9th میں دوبارہ ریگولر داخلے کے اہل ہیں بشرطیکہ انھوں نے اس کے بعد اس بورڈ سے یا کسی اور بورڈ سے کوئی امتحان نہ دیا ہو یعنی Re-admission صرف ایک دفعہ ممکن ہے۔
- 9۔ ایسے طلباء و طالبات اگر کسی دوسرے سکول سے آپ کے پاس آئے ہیں تو ان کو لوکل مائیگریشن کے بغیر داخلہ نہ دیں نیز ان کی نئی انرولمنٹ نہ کریں بلکہ ان کا پرانا انرولمنٹ نمبر ہی رہے گا۔
- 10۔ جو طلباء و طالبات کلاس 9th میں پاس یا پروموٹ ہو چکے ہوں اور انھوں نے رزلٹ کینسل نہ کر دیا ہو وہ 9th میں داخلے کے اہل نہیں ہیں۔
- 11۔ دوران سال جو طلباء دوسرے بورڈ سے آپ کے پاس 9th یا 10th میں داخلہ لیں ان کی اصل مائیگریشن ساتھ منسلک کریں اور ان کو متعلقہ بورڈ کے اصل مائیگریشن سرٹیفیکیٹ کے بغیر داخلہ نہ دیں اور مقررہ تاریخ سے پہلے ایسے طلباء کی رجسٹریشن بورڈ میں لازماً کرائیں۔
- 12۔ انرولمنٹ فارم کے پرنٹ لینے کے بعد تمام ڈیٹا اچھی طرح دوبارہ داخلہ خارج رجسٹر کے ساتھ چیک کر لیں اور پھر پرنسپل سے تصدیق کرائیں۔ بصورت دیگر فی درستی ایک ہزار روپے فیس جمع کرانی ہوگی۔
- 13۔ جو طلباء و طالبات کسی دوسرے بورڈ سے 9th / 10th میں مائیگریشن کر کے آئیں مائیگریشن کی متعلقہ بورڈ سے مصدقہ کاپی اور اصل مائیگریشن سرٹیفیکیٹ بورڈ آفس رجسٹریشن سیکشن میں جمع کرائیں۔

آن لائن انرولمنٹ کے لیے فون نمبر پر رابطہ کریں

0992-392727, 0992-390153 ، 0314-5000363

Application Form For Renewal/Affiliation Of Private School/College

BISE Affiliation Number	PSRA Registration Number	Establishment Year	Academic Session

Level of Institution	Primary		Middle		SSC		HSSC	
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Name of Institution	
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Permanent Address	
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Post Office		Tehsil		District		Post Code	
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Landline Numbers of Institution	1.	2.	3.
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E-Mail Address of Institution	Fax Number

Cell Number (Principal)		Cell Number (Owner)	
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Building Located In	Urban	Rural	Cantonment	Garrison	Union Council	Town Committee

Halqa Patwar		Constituency	NA		PK	
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Gender	Boys		Girls		Co-Education	
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Medium	English		Urdu		Both	
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Total Number of Teachers / Staff	Male		Female		Total	
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Total Number of Students	Male		Female		Total	
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Special Students	Male		Female		Total		Total No: of Foreign Students (if Any)	
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Class & Gender Wise Enrolment Of Students

Gender	Play Group	Nursery	Prep/KG	1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th
Male															
Female															
Total															

20. Building Status (Yes or No)

Owned	Leased	Rented	Play Ground	Boundary Wall (8 Feet High & Razor Wiring Done)
Gas	Library	Canteen	Hostel	Internet
Computer Facility	Laboratory	Dispensary	Transport	Examination Hall

Total Class Rooms	Total Wash Rooms	Total Number of CCTV Cameras	Total Number Of Security Guards	Total Number of Drop Down Barrier

BISE Affiliation Number	PSRA Registration Number	Establishment Year	Academic Session

Detail of Nearest Institutions			
Sr. No	Detail of Four Nearest Institutions	Distance Meters/KM	Level Primary/Middle/SSC/HSSC

Detail of Fee (Affiliation Purpose)					
Sr No	Amount	Receipt No	Bank (ABL/NBP)	Branch Name	Date

Declaration:

I/We hereby declare that information/particulars being provided in renewal form are correct and complete in all respects and that nothing has been concealed. I/we further undertake to inform BISE Abbottabad of any changes in the information provided in this form and/or in the documents and abide by the rules and regulations being conveyed from time to time by concerned authorities.

Name of Principal														Signature
CNIC NO:						-								

Name of Owner														Signature
CNIC NO:						-								

Dated:- _____

Institution Stamp- _____

Note:-

1. This form must be submitted along-with the enrollment/registration return.
2. Renewal/Registration letter by PSRA Khyber Pakhtun Khawa is mandatory for further extension in affiliation.



BOARD OF INTERMEDIATE & SECONDARY EDUCATION ABBOTTABAD

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Visit: www.biseatd.edu.pk

COVERING LETTER FOR DEPOSIT OF ANNUAL RENEWAL FEE FOR GOVERNMENT INSTITUTIONS

Name of Institution: _____

Address: _____

EMIS Code: _____ Year of Affiliation: _____

Phone No (PTCL): _____ Mobile No. _____

Fax No: _____ E-Mail (Must) _____

District: _____ Tehsil: _____

School Level: _____

Rs. _____ deposited vide receipt No: _____ dated: _____

Bank Branch Name: _____

Type of institution: BOYS / GIRLS

Name: _____

Signature & Stamp: _____